# Action Plan and Tracking Form

|  |  |  |  |
| --- | --- | --- | --- |
| **Parish** |  | Today’s date |  |
| **PPC Secretary** |  | Plan begins |  |
| **Pastor** |  | Plan ends |  |

|  |  |
| --- | --- |
| **Parish Objective**  *Describe WHAT you want to achieve.* |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **Actions**  *Indicate sequential steps or concurrent tasks required to reach the objective.* | **Leaders**  *Persons in charge to make the action happen.* | **Resources**  *Required volunteers, facilities, materials and money.* | **Complete by**  *Projected date to finalize or activate this action.* | **Questions/ Obstacles**  *Take note of any uncertainties or potential problems.* |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |
| 6 |  |  |  |  |  |
| 7 |  |  |  |  |  |
| 8 |  |  |  |  |  |

Continues at the next page 🡪

🡨 Comes from the previous page

|  |  |  |  |
| --- | --- | --- | --- |
| **Pathway**  *Select all that apply* | *Live our Faith* | *Share our Faith* | *Nurture our Faith* |
| **Archdiocesan Objective**  *Select all that apply* | *1 Spirituality of communion* | *2 Engage*  *parishioners* | *3 Welcoming environment* |
| *4 Spiritual growth*  *in liturgy* | *5 Intercultural connections* | *6 Partner with*  *another parish* |
| *7 Adult*  *formation* | *8 Assist*  *parents* | *9 Youth*  *ministry* |
| **Target group**  *State age, ethnicity, income, or household type of people benefited from this objective.* |  | | |
| **Heart language**  *Of the target group* |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Pastor’s signature |  | | |
| Objective Shepherd  *Write names at the corresponding spaces. Select at least one.* | *Pastoral Council* | *Parish Staff member* | *Parish leader* |
| Shepherds’ emails |  | | |
| Shepherds’ phones |  | | |