


Printing Certificate – Post Workshop

Log in to Capernaum



CAPERNAUM
— Where Christ Forms His Disciples —

[Log In](#)
[New User? - Create an Account](#)
[Cambiar a Español](#)
[Forgot Username?](#) | [Forgot password?](#)
[Need help logging in? Contact us!](#)

Transcript Section

- Click on **View**

The screenshot displays a user interface with a left sidebar and a main content area. The sidebar contains sections for 'Your Subjects', 'Your Language(s)', 'Your Playlists', and a 'Transcript' section. The 'Transcript' section has a 'View' link highlighted with a red box and a red arrow pointing to it. The main content area features a banner for 'EXPLORE MICROSOFT TRAININGS' with icons for Office applications. Below the banner is a 'Featured' section with a grid of four items: 'Fall 2023 Liturgical Ministry Formation', 'Otoño 2023 Día de formación para el', 'Human Sexuality Catechesis', and 'Youth Ministry Essentials'.

Your Subjects [Edit](#)

Business Skills, Capernaum System, Catechesis, Communication and Marketing, Health & Wellness, Information Technology, Liturgy and Worship, Prayer & Spirituality, Theology

Your Language(s) ▼

Your Playlists

Created	Followers	Followed
0	0	2

[Create New Playlist](#)

Transcript [View](#)

PAST DUE	DUE SOON	ASSIGNED / NO DUE DATE
0	0	2

[View Transcript](#)

ASSIGNED / NO DUE DATE

[r.aspx?routename=Social/UniversalProfile/Transcript&TargetUser=182](#)

EXPLORE MICROSOFT TRAININGS

Featured

IN PERSON
Created by Adam Brill

Playlist

Fall 2023 Liturgical Ministry Formation

6 Followers

IN PERSON
Created by Adam Brill

Playlist

Otoño 2023 Día de formación para el

6 Followers

IN PERSON

Event

Human Sexuality Catechesis

3 hours

IN PERSON
Created by Brian Henritze

Playlist

Youth Ministry Essentials

25 Followers

Filter by Training Status

- Select **Completed**

Welcome to your Transcript
Here you can manage all of your Not Started, In Progress, or Completed learning.
Change **Active** to **Completed** to view your Completed learning, and change **Completed** to **Active** to view your In Progress.

Filter by Training Status | Sort by | Filter by Training Type

Active | Date Added | All Types










✓ Active
Completed
Archived

Administration – Quick Reference
Due Date | Status : In Progress | Training Type : Material

Capernaum Instructional Design Basics
Due : No Due Date | Status : In Progress | Training Type : Curriculum

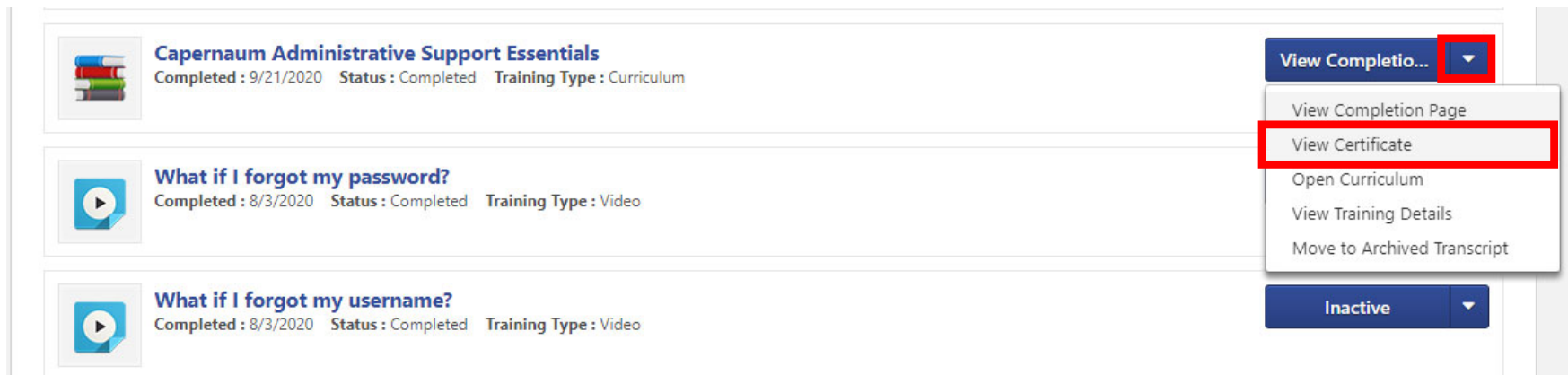
Full Participation in the Mass




All your completed sessions will be listed.

	Department Codes - Quick Reference Completed : 4/20/2023 Status : Completed Training Type : Material	View Completio... ▾
	Parish Security Measures When Working Remotely Completed : 4/15/2021 Status : Completed Training Type : Video	View Completio... ▾
	Instituted Acolyte Application Completed : 4/14/2021 Status : Completed Training Type : Material	View Completio... ▾
	New User Orientation Completed : 4/14/2021 Status : Completed Training Type : Curriculum	View Completio... ▾
	Capernaum Administrative Support Essentials Completed : 9/21/2020 Status : Completed Training Type : Curriculum	View Completio... ▾
	What if I forgot my password? Completed : 8/3/2020 Status : Completed Training Type : Video	View Completion Page View Certificate Open Curriculum View Training Details Move to Archived Transcript
	What if I forgot my username? Completed : 8/3/2020 Status : Completed Training Type : Video	
	How do I Login? Completed : 8/3/2020 Status : Completed Training Type : Video	Inactive ▾
	How Do I Create an Account? Completed : 8/3/2020 Status : Completed Training Type : Video	Inactive ▾

Scroll down to the workshop you wish to print your certificate.

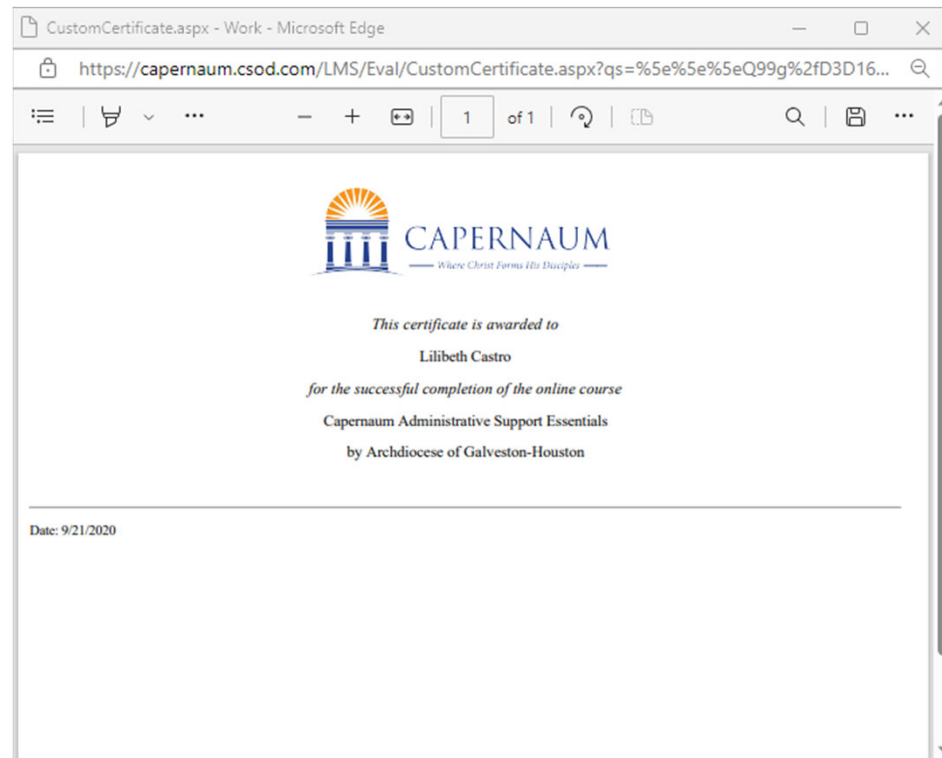
- Click on the drop-down arrow next to **View Completion** and select **View Certificate**.



	Capernaum Administrative Support Essentials Completed : 9/21/2020 Status : Completed Training Type : Curriculum	View Completion... ▼ View Completion Page View Certificate Open Curriculum View Training Details Move to Archived Transcript Inactive ▼
	What if I forgot my password? Completed : 8/3/2020 Status : Completed Training Type : Video	
	What if I forgot my username? Completed : 8/3/2020 Status : Completed Training Type : Video	

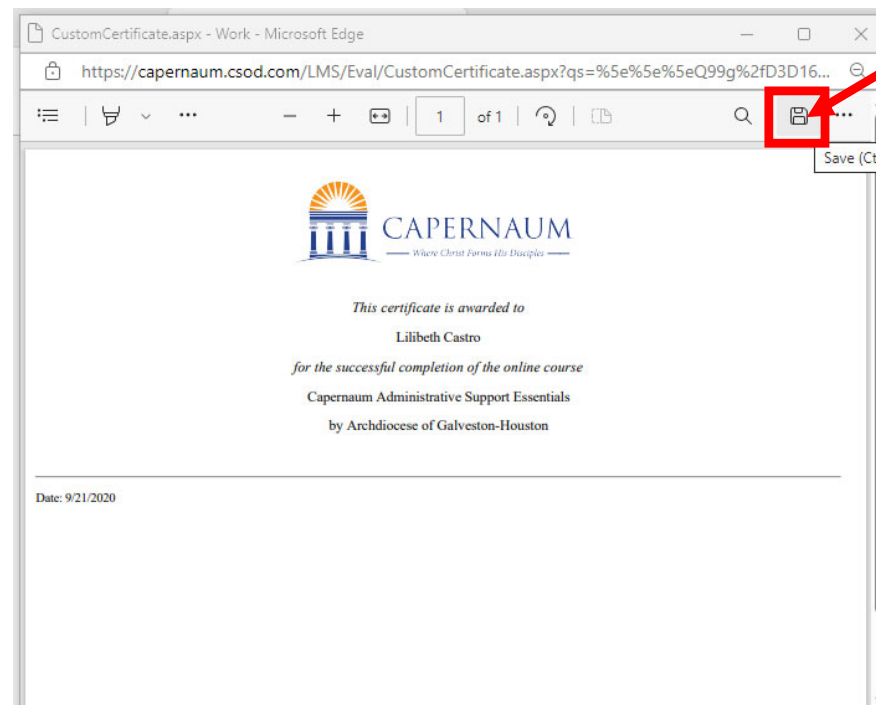
A new window will pop up that shows your certificate.

- Save this certificate in your computer. Print the certificate and submit to your pastor or parish leader if requested.



Click on the **Save** icon.

- Save this certificate in your computer. Print the certificate and submit to your pastor or parish leader if requested.



Congratulations for completing
your workshop!