## **LEVEL 3 CATECHIST CERTIFICATE CHECKLIST**

Now that you have achieved LEVEL 2 CATECHIST CERTIFICATE it is time to continue to the highest level. To guide you in this process **The Archdiocesan Office of Evangelization and Catechesis** will provide you with resources, consultation, materials, and training. We are just one phone call or email away. We have designed a path for you to follow that is organized in three milestones or levels. **THIS CHECKLIST WILL HELP YOU KEEP TRACK AND RECORD OF THE FIRST MILESTONE OR LEVEL IN YOUR GROWTH IN THE CATECHETICAL MINISTRY.** 

To be awarded catechist certificate level three you must complete the following checklist:

THEOLOGICAL FORMATION (what we teach) Complete a second full semester of Formation Toward Christian Ministry Search CAPERNAUM with FTCM to register for current/future offerings			
✓	In this space write down each one of the three courses that make 1	All 5 sessions completed.	
	semester. Only mark it "checked" when you have made up any missed sessions.	Or Missed 4th session (remember to make it up)	
	Thissed sessions.	missed retrieval (retrieval to make reap)	
Your Archdiocesan consultant for this formation area is BRIAN GARCIA-LUENSE: 713-741-8795 / bgarcia-luense@archgh.org			

SPIRITUAL FORMATION (processing theological learning) Complete the Day of Reflection for the semester of Formation Toward Christian Ministry that you take			
✓	Write here the title of the Day of Reflection corresponding to the FTCM semester that you took.	Day of reflection completed Or "Missed it. Remember to make it up"	
Your Archdiocesan consultant for this formation area is BRIAN GARCIA-LUENSE: 713-741-8795 / bgarcia-luense@archgh.org			

PEDAGOGICAL FORMATION (how we teach)  Complete three more Catechetical Modules  Search CAPERNAUM with MODULES to register for current/future offerings			
✓	In this space write down each one of the three modules you took	Completed or "I was 30 minutes late and must re-take it."	
Your Archdiocesan consultant for this formation area is MIGUEL A. VENCES: 713-741-8797 / myences@archgh.org			

CHECK THE BACK OF THIS CARD FOR ADDITIONAL REQUIREMENTS FOR LEVEL 3

## THEOLOGICAL/PASTORAL/PEDAGOGICAL FORMATION Complete 20 hours of ELECTIVE FORMATION

- These can be in-person or online courses, workshops, conferences, etc. in the areas listed on the title of this section that advance you in the practice of the catechetical ministry.
- If the formation event was not found in CAPERNAUM make sure you save a flyer, receipt. Agenda, or any other evidence to show your participation as well as the topic/theme of the event and submit it as an EXTERNAL TRAINING REQUEST in your Capernaum account.

✓	In this space write down the name, date, place, name and credentials of the instructor/speaker, etc.	Saved information/e vidence of the event	Number of hours of instruction	Submitted an EXTERNAL TRAINING REQUEST ON CAPERNAUM
V-	r Archdiocesan consultant for this formation area is MIGUEL A VENCES: 712-741-8707			

CATECHESIS OF HUMAN SEXUALITY			
Complete the three-hour course organized by the Office of Adolescent Catechesis and Evangelization			
✓	Write the details of when, where and with whom you took the course.	In this column confirmed that you completed the course or write a note to self if you were not able to complete it.	
Su consultor Arquidiocesano en esta área de formación es MIGUEL A. VENCES: 713-741-8797 / mvences@archgh.org			

Once you have COMPLETED all these formation events, contact the office of evangelization and catechesis to request that your CATECHIST CERTIFICATE LEVEL 3 BE AWARDED.